

THE GOVERNING BODY OF BIRKBY INFANT AND NURSERY SCHOOL

Minutes of the meeting of the Governing Body held at 6.30 pm at the School on Monday 27 March 2023.

PRESENT

Dr A Williams (Chair), Mrs M Ahmed, Mrs A Deering, Mrs L Devlin, Mrs P Holderness, Miss L Jagger, Mrs H Nichols, Mrs D Wilson (Head Teacher)

In Attendance

Mrs N West (Minute Clerk)

No.	Item	Action
63.	<p data-bbox="268 792 580 828"><u>PREVENT TRAINING</u></p> <p data-bbox="268 869 1209 904"><i>Staff members joined the meeting at this point for Prevent training.</i></p> <p data-bbox="268 945 1294 1016">Jade Smith, Prevent Education Officer joined the meeting to deliver staff and Governor Prevent training.</p> <p data-bbox="268 1057 927 1093">The training included the following information:</p> <ul data-bbox="268 1133 1331 1995" style="list-style-type: none"> • The Local Authority Prevent team structure and job roles. • How the Channel referral process works - Channel is a multi-agency safeguarding programme which focuses on early intervention to protect vulnerable people of any faith, ethnicity, or background from being radicalised. • Prevent is a national safeguarding programme that supports people who are at risk of becoming involved with terrorism through radicalisation. • The 4 strands of Prevent are Prevent, Protect, Prepare and Pursue. • As with other safeguarding concerns, Prevent is something which is the responsibility of everyone. • One aim is to provide a counter-narrative to the extremist narrative. • Early intervention is a key aspect of Prevent. • Schools should ensure that Prevent risk assessments are in place – links were shared for some template risk assessments. • Staff and Governor Prevent training is important. • External speakers such the police are a key aspect of the Prevent pupil provision. • IT policies are crucial. • A video was shared which showed the dangers of online games where children can be targeted by extremist groups. • The referral process is vital, and any concerns should be raised even if there is a doubt whether the issue falls under Prevent. 	

	<ul style="list-style-type: none"> The key indicators of radicalisation in younger children include periods of absence from school, acting out of character, withdrawing from relationships, violent role play, use of derogatory language and drawing of certain symbols. <p>Q: Is Prevent training mandatory for Governors?</p> <p>A: The Safeguarding Governor should be Prevent trained. There are other training resources for Governors not in attendance this evening such as the Home Office e-learning package.</p> <p>The Chair thanked Miss Smith for the presentation.</p> <p><i>Miss Smith left the meeting at this point.</i></p> <p><i>Staff members left the meeting at this point.</i></p>	
64.	<p><u>APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST</u></p> <p>Apologies for absence were received from Mrs S Hadji-Lary (consent), Mr K Massett (consent) and Mrs P Smith (consent).</p> <p>There were no declarations of interest.</p>	
65.	<p><u>NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS</u></p> <p>There were no items to be discussed under any other business.</p>	
66.	<p><u>REPRESENTATION</u></p> <p>It was noted that information would regarding the Parent Governor vacancy would be sent to parents in September 2023.</p>	
67.	<p><u>MINUTES OF THE MEETING HELD ON 6 FEBRUARY 2023</u></p> <p>RESOLVED: That minutes of the meeting held on 6 February 2023 be approved and agreed by the Governing Body.</p>	
68.	<p><u>MATTERS ARISING</u></p> <p><u>PAN (Minutes passim)</u></p> <p>The Head Teacher reported that the proposed reduction in PAN to 120 had been approved and would be effective from September 2024.</p> <p>It was noted that this would be reviewed in the event of the need for an increased year group size.</p>	

69.	<u>REPORTS FROM COMMITTEES</u>	
	<p>(a) <u>Resources Committee</u></p> <p>Dr Williams provided an update on the Resources Committee meeting. Governors had received a budget update as the year-end approached and were assured that the financial position was secure. There would be a healthy carry forward and there were no areas of concern. Dr Williams reported that the School Business Manager had done a great job managing the budget during such a difficult year.</p> <p>In terms of the budget for next year, the carry forward would be needed for the budget to balance and therefore the following financial year would be challenging. This would be discussed in more detail at the next meeting.</p> <p>Dr Williams reported that Governors had reviewed the SFVS document in detail and recommended approval by the Governors.</p> <p>Q: There seems to be a discrepancy between the Pupil Premium numbers at the Infant school compared to the Juniors?</p> <p>A: This is because the EYFS Pupil Premium funding is not included.</p> <p>Q: Are you satisfied that all parents are aware of the process in the infant school?</p> <p>A: Yes, we support parents with the application process.</p> <p>RESOLVED: That Governors approve the SFVS.</p> <p>(b) <u>Standards and Effectiveness Committee</u></p> <p>Mrs Holderness reported on the meeting which took place earlier today.</p> <p>Governors had received an update on maths mastery from the maths lead. A KLP visit had also taken place and there was praise about the maths subject leadership.</p> <p>Governors were also updated on a Governor visit undertaken by Mrs Smith in relation to Active Learning.</p>	
70.	<p><u>HEAD TEACHER'S REPORT/DATA REPORT AND GOVERNOR QUESTIONS</u></p> <p>The Head Teacher's report had been shared ahead of the meeting.</p>	

The Head Teacher reported that the SEF had been updated and would be shared at the next full Governor's meeting.

- Numbers on roll

It was noted that there had been an unusually high number of children from the parents of international students attending the University of Huddersfield joining the school. There were ongoing discussions with School Admissions and the University regarding additional support for schools.

Q: How long do these children stay for?

A: It is usually one year.

- School Improvement Plan update

The Head Teacher noted the positive feedback from Sarah Mann, Specialist Teacher CCI, regarding the SEND provision which included the following:

'It is so clear that you are wanting to create a space that serves the complex needs of the pupils within your local community. Staff have clearly considered the needs of the pupils who are in your setting at present and are working towards developing the space to best meet their needs.'

The Head Teacher was pleased to report that the school had achieved 1st place in the Kirklees Walk to School Challenge and were 9th nationally.

- Active Learning

The Head Teacher referred to an email from Yorkshire Sport which had been shared ahead of the meeting. The email was to thank Mrs Manser and Mrs Sewell for their attendance and contribution at the regional conferences and included the following:

'They have delivered to over 300 teachers and schools over the past 4 months and the impact they have had on those teachers and school culture as a result shouldn't be underestimated. Birkby are now widely known across schools in West and South Yorkshire as a setting that places physically active learning at the heart of their school curriculum to ensure the best holistic outcomes for their pupils.'

The Email also contained feedback from attendees with at least 93% from each local authority rating the presentation as excellent or good.

Q: When would pupil progress data be available?

A: We can review interim progress data at the next meeting in May and the end of year data would be available at the meeting in July.

	<p>ACTION: GCS to note items for future agendas.</p>	
71.	<p><u>ATTENDANCE AND SAFEGUARDING</u></p> <p>The Attendance and Welfare Report had been shared ahead of the meeting.</p> <p>The Head Teacher referred to the data for term-time absence which was as follows:</p> <ul style="list-style-type: none"> • Reception – 12 children • Year 1 – 16 children • Year 2 – 22 children <p>Attendance across school was 93.44% and the report included attendance monitoring information.</p> <p>Q: Is attendance improving? A: It was improving but there have been several cases of conjunctivitis recently which had impacted attendance.</p> <p><i>Mrs Ahmed left the meeting at this point.</i></p>	
72.	<p><u>SCHOOL WEBSITE</u></p> <p>Dr Williams reported that an audit of the school website had been completed. A written report would be produced for feedback at the next full governors meeting.</p>	
73.	<p><u>GOVERNING BODY SELF-EVALUATION, GOVERNOR VISITS AND DEVELOPMENT</u></p> <p>In addition to the Governor Prevent training which had taken place earlier this evening, it was noted that Mrs Smith had undertaken Safer Recruitment training and Dr Williams had undertaken Safeguarding training.</p> <p>Mrs Smith completed a Governor visit in relation to Active Learning.</p> <p>Dr Williams would complete a Governor visit in relation to History.</p> <p>It was noted that the Governor training information link on the agenda was not up to date.</p> <p>ACTION: The Clerk to raise this with the Governor Clerking Service.</p>	

74.	<u>POLICIES FOR REVIEW BY FULL GOVERNING BODY</u> There were no policies for discussion.	
75.	<u>ANY OTHER BUSINESS</u> There were no items of Any Other Business.	
76.	<u>DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS</u> RESOLVED: That the future meetings of the Governing Body be held at 6.30pm on: <ul style="list-style-type: none"> • Monday 15 May 2023 (Approval of budget) • Monday 3 July 2023 	
77.	<u>AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY</u> RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available to the school, in accordance with the Freedom of Information Act.	
	Meeting Close Time: 8:20 pm	