

Birkby Infant & Nursery School

School Accessibility Plan 2021 - 2024

Part C: Improving the delivery of information - communication access

Provision and strategies already in place:

- *Access to translators.
- *Some multilingual signage and translation of some letters into some languages.
- *Purchase of Multilingua ICT dictionaries.
- *Availability of home visits, with translators.
- *Visual cues on letters to home.
- *Availability of staff, including bilingual staff, in the playground at the beginning and end of each day.
- *Pupil registration forms include a section for parents'/carers' access requirements.
- *Access to LA services, to provide written materials in alternative formats.
- *Additional Needs Team established.
- *Dyslexia-friendly strategies in written communication with parents/carers.
- *Key information letters translated into Chinese, Russian, Arabic, Farsi, Hungarian and Kurdish.
- *Communication access audit of environment/provision by School Speech Therapist.
- *Makaton training for all staff
- *Mid-term Induction policy and programme.
- *Communication fans for new-to-English families.
- *All staff wear green jackets at home time for easier identification by families.
- *Speech therapy INSET for all staff 6.1.14
- *Class Induction Books for mid-term entrants.

- *Further development of consistent use of Makaton - teacher communication fans with key survival vocabulary.
- *Parents' evening in the autumn term, and two parents' days in spring and summer terms to support attendance due to working/family commitments.
- *Availability of staff who speak Punjabi, Hindi, Mirpuri, Italian, French and Hungarian.
- *Outdoor Plasma Parent/Carer information screen installed.
- *Increased use of texting service to inform parents/carers of key events/cancellation of meetings/clubs
- *Regular promotion of school Website as a source of information.
- *Ongoing monitoring/improvements to accessibility of letters home - visual cues, key information highlighted, limit amount of text, as requested by parents.
- *One Stop Shop and Stay and Play Little Learners sessions sited on school premises, in addition to range of parent short courses, in response to Parent Equality questionnaires.
- *Screen overlays on all computers.
- *Increased range of parent/child activities in school, in response to Parent Equality Questionnaires
- *In response to Parent Equality Questionnaires, reminder letter re availability of 'What we are Learning' packs for collection from the modular classroom throughout the week, sign-posting to the School Website for notice of activities, updated half-termly and suggestion box for anonymous comments, compliments and concerns, in the main entrance.
- *Specified coloured paper provided for staff with dyslexia**
- *In response to Parent Equality Questionnaires, weekly face-to-face 'What we are learning' parent/carers sessions re-established (post-Covid) for each year group.**

Part C 2021 - 2024 (2023-2024)

<u>Objectives</u>	<u>Priority rating</u>	<u>Action/By whom</u>	<u>Outcomes</u>	<u>Timeframe</u>
<p>To improve the delivery of information - communication access for all service users, particularly parents/carers.</p>	<p>H</p>	<p>In response to Pupil Equality Questionnaires: New Parent/child bike club and Parent/child dance club, to support engagement with parents/carers.</p> <p>In response to Parent/Carer Equality Questionnaires: Regular reminders on letters/noticeboards/texts re school website resources to support learning at home, and Year group 'What we are Learning' parent/carer sessions.</p>	<p>Improved access and increased participation to education and services for all users, particularly parents/carers</p>	<p>Summer 2023, and ongoing</p> <p>Summer 2023, and ongoing</p>