

## Birkby Infant & Nursery School

### School Accessibility Plan 2021 - 2024

#### **Part C: Improving the delivery of information - communication access**

Provision and strategies already in place:

- \* Access to translators.
- \* Some multilingual signage and translation of some letters into some languages.
- \* Purchase of Multilingua ICT dictionaries.
- \* Availability of home visits, with translators.
- \* Visual cues on letters to home.
- \* Availability of staff, including bilingual staff, in the playground at the beginning and end of each day.
- \* Pupil registration forms include a section for parents'/carers' access requirements.
- \* Access to LA services, to provide written materials in alternative formats.
- \* Additional Needs Team established.
- \* Dyslexia-friendly strategies in written communication with parents/carers.
- \* Key information letters translated into Chinese, Russian, Arabic, Farsi, Hungarian and Kurdish.
- \* Communication access audit of environment/provision by School Speech Therapist.
- \* Makaton training for all staff
- \* Mid-term Induction policy and programme.
- \* Communication fans for new-to-English families.

- \*All staff wear green jackets at home time for easier identification by families.
- \*Speech therapy INSET for all staff 6.1.14
- \*Class Induction Books for mid-term entrants.
- \*Further development of consistent use of Makaton - teacher communication fans with key survival vocabulary.
- \*Parents' evening in the autumn term, and two parents' days in spring and summer terms to support attendance due to working/family commitments.
- \*Availability of staff who speak Punjalish, Hindi, Mirpuri, Italian, French and Hungarian.
- \*Outdoor Plasma Parent/Carer information screen installed.
- \*Increased use of texting service to inform parents/carers of key events/cancellation of meetings/clubs
- \*Regular promotion of school Website as a source of information.
- \*Ongoing monitoring/improvements to accessibility of letters home - visual cues, key information highlighted, limit amount of text, as requested by parents.
- \*One Stop Shop and Stay and Play Little Learners sessions sited on school premises, in addition to range of parent short courses, in response to Parent Equality questionnaires.
- \*Screen overlays on all computers.
- \*Increased range of parent/child activities in school, in response to Parent Equality Questionnaires
- \*In response to Parent Equality Questionnaires, reminder letter re availability of 'What we are Learning' packs for collection from the modular classroom throughout the week, sign-posting to the School Website for notice of activities, updated half-termly and suggestion box for anonymous comments, compliments and concerns, in the main entrance.**

Part C 2021 - 2024 (2022-2023)

<u>Objectives</u>	<u>Priority rating</u>	<u>Action/By whom</u>	<u>Outcomes</u>	<u>Timeframe</u>
To improve the delivery of information - communication access for all service users, particularly parents/carers.	M	In response to Parent Equality Questionnaires: Weekly 'What we are learning' parent/carer sessions (DW/CM/HLTAs)	Improved access and increased participation to education and services for all users, particularly parents/carers	Summer/Autumn 2022