Birkby Infant & Nursery School

School Accessibility Plan 2017 - 2020

Part C: Improving the delivery of information – communication access

Provision and strategies already in place:

\*Access to translators.

\*Some multilingual signage and translation of some letters into some languages.

\*Purchase of Multilingua ICT dictionaries.

\*Availability of home visits, with translators.

\*Visual cues on letters to home.

\*Availability of staff, including bilingual staff, in the playground at the beginning and end of each day.

\*Pupil registration forms include a section for parents'/carers' access requirements.

\*Access to LA services, to provide written materials in alternative formats.

\*Additional Needs Team established.

\*Direction signage around school includes visual clues, photographs and heritage language.

\*Dyslexia-friendly strategies in written communication with parents/carers.

\*Key information letters translated into Chinese, Russian, Arabic, Farsi, Hungarian and Kurdish.

\*Communication access audit of environment/provision by School Speech Therapist.

\*Makaton training for all staff

\*Kurdish/Arabic speaking interpreter employed as of 8.1.14

\*Small Hall Plasma screen "Welcome" slideshow.

\*Mid-term Induction policy and programme.

\*Survival communication fans for new-to-English families.

\*All staff wear green jackets at home time for easier identification by families.

\*Speech therapy INSET for all staff 6.1.14

\*Class Induction Books for mid-term entrants.

\*Further development of consistent use of Makaton – teacher communication fans with key survival vocabulary.

\*Parents' evening in the autumn term, and two parents' days in spring and summer terms to support attendance due to working/family commitments.

\*Availability of staff who speak Punjabi, Urdu, Polish, Hindi, Mirpuri, Italian, French and Hungarian.

\*Outdoor Plasma Parent/Carer information screen installed.

\*Increased use of texting service to inform parents/carers of key events/cancellation of meetings/clubs \*Regular promotion of school Website as a source of information.

\*Ongoing monitoring/improvements to accessibility of letters home - visual cues, key information highlighted, limit amount of text, as requested by parents.

\*One Stop Shop and Stay and Play Little Learners sessions sited on school premises, in addition to range of parent short courses, in response to Parent Equality questionnaires.

\*'Basic English' class available to parents/carers.

## \*Screen overlays on all computers

\*Increased range of parent/child activities in school, in response to Parent Equality Questionnaires

## Part C 2017 - 2020 (<mark>2019-2020</mark>)

<b>Objectives</b>	Priority	Action/By whom	Outcomes	Timeframe
	<u>rating</u>			
To improve the	M	In response to Parent	Improved access and increased	Summer
delivery of		Equality Questionnaires:	participation to education and	2019
information -		Reminder letter (DT) -	services for all users,	
communication		*Availability of 'What we are	particularly parents/carers	
access for all		Learning' packs for collection		
service users,		from the modular classroom		
particularly		throughout the week.		
parents/carers.		*Sign-posting to the School		
		Website for notice of		
		activities, updated half-		
		termly.		
		(JH/SLT/ICT lead)		
		*Suggestion box for		Summer
		anonymous comments,		2019
		compliments and concerns, in		
		the main entrance (JH)		