

## Birkby Infant & Nursery School

### School Accessibility Plan 2017 - 2020

#### **Part C: Improving the delivery of information - communication access**

Provision and strategies already in place:

- \* Access to translators.
- \* Some multilingual signage and translation of some letters into some languages.
- \* Purchase of Multilingua ICT dictionaries.
- \* Availability of home visits, with translators.
- \* Visual cues on letters to home.
- \* Availability of staff, including bilingual staff, in the playground at the beginning and end of each day.
- \* Pupil registration forms include a section for parents'/carers' access requirements.
- \* Access to LA services, to provide written materials in alternative formats.
- \* Additional Needs Team established.
- \* Direction signage around school includes visual clues, photographs and heritage language.
- \* Dyslexia-friendly strategies in written communication with parents/carers.
- \* Key information letters translated into Chinese, Russian, Arabic, Farsi, Hungarian and Kurdish.
- \* Communication access audit of environment/provision by School Speech Therapist.
- \* Makaton training for all staff
- \* Kurdish/Arabic speaking interpreter employed as of 8.1.14

- \*Small Hall Plasma screen "Welcome" slideshow.
- \*Mid-term Induction policy and programme.
- \*Survival communication fans for new-to-English families.
- \*All staff wear green jackets at home time for easier identification by families.
- \*Speech therapy INSET for all staff 6.1.14
- \*Class Induction Books for mid-term entrants.
- \*Further development of consistent use of Makaton - teacher communication fans with key survival vocabulary.
- \*Parents' evening in the autumn term, and two parents' days in spring and summer terms to support attendance due to working/family commitments.
- \*Availability of staff who speak Punjabi, Urdu, Polish, Hindi, Mirpuri, Italian, French and Hungarian.
- \*Outdoor Plasma Parent/Carer information screen installed.
- \*Increased use of texting service to inform parents/carers of key events/cancellation of meetings/clubs
- \*Regular promotion of school Website as a source of information.
- \*Ongoing monitoring/improvements to accessibility of letters home - visual cues, key information highlighted, limit amount of text, as requested by parents.
- \*One Stop Shop and Stay and Play Little Learners sessions sited on school premises, in addition to range of parent short courses, in response to Parent Equality questionnaires.
- \*'Basic English' class available to parents/carers.
- \***Screen overlays on all computers**
- \***Increased range of parent/child activities in school, in response to Parent Equality Questionnaires**



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