

THE GOVERNING BODY OF BIRKBY INFANT AND NURSERY SCHOOL

Minutes of the meeting of the Governing Body held at 6.30pm at the School on Monday, 2 July 2018.

PRESENT

Mrs A Stopher (Chair), Mrs J Hinchcliffe, Miss C Moscardini, Mr S Saeed, Mrs K Westeman, Dr M Whalley, Dr A Williams, Mrs DZ Wilson.

In Attendance

Ms C Stephen (Minute Clerk), Mrs S Hadji-Lary (Governor Designate)

1751. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies for absence were received from Dr N Ali (Consent), Mrs S Khan (Consent), Mr J Morley (Consent)

There were no declarations of interest.

Governors expressed their concern for Mrs Khan as members of her family had been involved in a serious accident. A card would be sent on behalf of the governing body.

1752. NOTIFICATION OF ITEMS TO BE BROUGHT UNDER ANY OTHER BUSINESS

No items were notified.

1753. MINUTES OF THE MEETING HELD ON 21 MAY, 2018

RESOLVED: That the minutes of the meeting held on 21 May 2018 be approved and signed by the Chair as a correct record.

1754. MATTERS ARISING

There were no matters arising.

1755. REPRESENTATION

The following matters of representation were noted:

Appointment

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mrs Sharon Hadji-Lary	Co-opted (Designate)	10.05.2018

Appointment of a temporary Vice-Chair

Nominations were sought for the position of temporary Vice-Chair.

Dr Whalley was nominated by Mrs Stopher and seconded by Mrs Wilson.

All governors present were in agreement.

RESOLVED: That Dr M Whalley be elected as temporary Vice-Chair until the AGM in the Autumn term.

1756. BUDGET REPORT/UPDATE

The only recorded expenditure had been staff wages.

The SEA (School Enabling Account) had been submitted on 2 July 2018 and the balance would be available for governors' inspection in September.

Sports' Premium would possibly cease to exist in August 2020. Mrs Wilson felt that school had spent the money wisely and staff now had the expertise to continue the initiatives that had begun as a result of the investment.

Governors recorded their congratulations to Leanne Stockman, the school's Business Manager, on the birth of her daughter.

1757. REPORTS FROM COMMITTEES

Standards and Effectiveness Committee, 2 July 2018

Dr Williams and Mrs Westeman reported on the meeting.

Mrs Hinchliffe and Miss Moscardini entered the meeting at this point.

The Kirklees Learning Partner's report had been discussed. This report was mainly factual but also gave a summary of the school's strengths as observed on a Learning Walk. The report was very positive.

(i) Reception Baseline Assessment

The school was to be involved in the pilot in September 2018. Eight children would be involved. Governors expressed some doubt regarding the true purpose of these assessments.

(ii) Benchmarking

Benchmarking data had been examined but as the other schools in the sample were either Primaries or both Nurseries and Primaries, they were different in nature from Birkby which was Nursery and Infants. Birkby's high proportion of spending on ETA support was highlighted as was the higher level of spending on catering. Other measures were broadly in line with the other schools. It was felt that employing enough skilled ETAs was vital to pupils making the progress they did; the higher level of spending on catering could be the result of Birkby being the only school in the sample providing meals for 100% of its pupils under the Universal Free School Meals policy.

The usefulness of this exercise was queried by governors.

(iii) Outcome Figures

Headline outcome figures had been examined. These preliminary figures, which were subject to change, were summarised for governors:

15 students had been disappled from the Phonics test in Year 1. If these pupils were not included in the total, year on year scores were higher; with them, the scores were marginally lower than last year's.

Scores were similar to last year's in Maths and Reading at "Expected" but Writing had risen by 4%. In Maths, the numbers achieving GDS (Greater Depth) was lower. Next year, the criteria for GDS had been simplified and it should prove easier to evidence that pupils had achieved this level.

School was pleased with the preliminary results.

1758. HEAD TEACHER'S REPORT AND GOVERNORS' QUESTIONS

Governors had received the report prior to the meeting; questions and comments were invited.

Mrs Wilson explained that the report was less detailed than normal as her time had been taken up with data collection. In light of the increased workload at this period of the term, the timing of this meeting was discussed

RESOLVED: That the final Meeting of the Full Governing Body in 2019 be held one week later than this year's and take place on Monday, 8 July 2019.

Q. Had children had the opportunity to go on school trips this year?

A. Year 2 had had a thoroughly enjoyable trip to St. Annes.
Reception had visited St. Leonard's Farm in Esholt.
Year 1 had enjoyed a visit to the Yorkshire Wildlife Park in Doncaster.

In addition, Year 1 and Reception pupils had been involved in the Grow2School project where a huge variety of vegetables had been grown. The pupils had taken ownership of the project and were very enthusiastic. Mrs Hinchliffe had appreciated the support of Vashti MacLachlan. All children had been to St Patrick's to use their Forest School facilities termly.

School had taken part in National Sports Week last week and World Cup related activities would occur over the next few weeks. Pupils had organised themselves into 5-a side World Cup teams.

School had also welcomed visitors such as PC Morgan.
Miss Curtis came to school two days a week to teach Music
She had also held class music sessions for parents in Year 1 to attend. These were well attended and much appreciated.

The Leavers' Concert would take place in the last week of term. Governors were invited to attend either the rehearsals or the final performances which would take place in both the morning and the afternoon of Wednesday, 18 July 2018.

Mrs Wilson, Mrs Manser and Miss Laramie would have involvement with Kirkheaton School as part of their ongoing work with WYTA .

The school's SIP targets for 2018-2019 were currently being decided upon and discussed. Metacognition (explaining the thought processes) would be one of the priorities for Teaching and Learning. Developing respect and tolerance would remain a key area of Personal development and Behaviour of Pupils.

Outcomes for Pupils and Learners 2017-18 highlighted the need to concentrate on Maths in the coming year, particularly raising the numbers of those who achieved GDS, given the changes to the requirements as recorded in Minute 1757 (a).

School was confident that Science results would be good.

Miss Moscardini would be involved in trialling the Baseline Assessment as detailed in Minute 1757 (a).

A request had been received from Hinchcliffe Mill to receive training regarding school's Extended School Activities.

A copy of an article about Birkby which had appeared on KLTV News was shared as part of the Head Teacher's Report.

Q. What was futsal training?

A. It was sports training for futsal – a game similar to football played with a soft ball and supposedly requiring more skill. Two ETAs and a teacher had received the training.

Governors thanked Mrs Wilson for her report.

1759. SAFEGUARDING

Numbers of children who were of concern with regards to safeguarding remained approximately the same despite the register of names changing.

The Huddersfield team of social workers was more stable which meant generally there was a more consistent and coherent approach.

Kirklees new Safeguarding Policy would be published in September and reviewed by the Governing Body. Any changes would be highlighted to staff as soon as possible.

1760. GOVERNOR VISITS AND DEVELOPMENT

Mrs Stopher had met with Mrs Wilson to keep herself up to date regarding the school's position.

1761. GOVERNOR TRAINING

Governors were reminded to consult the latest available training list that was published in the Governor News email each week and to book themselves onto training via the school. It was recommended that new governors complete the Governor Induction Programme.

1762. ATTENDANCE

An Attendance Summary was shared with governors. This included a breakdown of the attendance of special interest groups.

The target of 96% attendance was only applicable to Primary Schools. Dr Williams suggested finding the target for Infant and Nursery schools as this would make the statistics more meaningful, especially as attendance at school was not compulsory until the age of 5.

Action: DW to enquire if target attendance figures for Infant and Nursery Schools could be found.

Leave of Absence figures remained high, despite the fact that any such leave would be classed as unauthorised being stressed at any given opportunity.

Q. Was there any improvement in the Leave of Absence figures year on year?

A. No.

All problems regarding attendance and lateness were recorded, along with the action taken, on CPOMS. Figures for Reception children were not collated for the government.

In addition to the statutory requirements, school also made first day absence phone calls to parents and carers of children in Nursery.

Lateness was not recorded in the statistics shared here but represented a serious concern. The importance of punctuality was stressed to parents.

1763. SCHOOL WEBSITE

Dr Williams had provided a list of actions for the school website, all of which had been addressed by the school. The Sports' Premium Report was to be placed on the agenda of the next meeting of the Resources Committee, along with the updated Pupil Premium Report.

Mrs Wilson had amended her introduction to the school which, it had been suggested, had too high a reading age to be accessible to all. Mrs Westeman had looked at the amended introduction and felt the new version provided a good balance between accessibility and presenting a clear and cogent view of the school to the wider community and other educational professionals, as did the website as a whole.

1764. ANY OTHER BUSINESS

There was no other business.

1765. DATES OF FUTURE MEETINGS

RESOLVED: That the next meetings of the Governing Body be held at 6.30 pm at the School on:

Monday, 1 October 2018

Monday, 26 November 2018

NB. Final meeting of the year to be held on Monday, 8 July 2019 at 6.30 pm.


RESOLVED: That the dates and times of the next committee meetings be as listed below:

Standards and Effectiveness – Monday, 19 November 2018 at 5.30 pm

Resources – Monday, 26 November 2018 at 5.30 pm.

1766. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.



Chair

10th 2018

Date