

Birkby Infant & Nursery School

School Accessibility Plan 2017 - 2020

Part C: Improving the delivery of information - communication access

Provision and strategies already in place:

- * Access to translators.
- * Some multilingual signage and translation of some letters into some languages.
- * Purchase of Multilingua ICT dictionaries.
- * Availability of home visits, with translators.
- * Visual cues on letters to home.
- * Availability of staff, including bilingual staff, in the playground at the beginning and end of each day.
- * Pupil registration forms include a section for parents'/carers' access requirements.
- * Access to LA services, to provide written materials in alternative formats.
- * Additional Needs Team established.
- * Direction signage around school includes visual clues, photographs and heritage language.
- * Dyslexia-friendly strategies in written communication with parents/carers.
- * Key information letters translated into Chinese, Russian, Arabic, Farsi, Hungarian and Kurdish.
- * Communication access audit of environment/provision by School Speech Therapist.
- * Makaton training for all staff
- * Kurdish/Arabic speaking interpreter employed as of 8.1.14

- *Small Hall Plasma screen "Welcome" slideshow.
- *Mid-term Induction policy and programme.
- *Survival communication fans for new-to-English families.
- *All staff wear green jackets at home time for easier identification by families.
- *Speech therapy INSET for all staff 6.1.14
- *Class Induction Books for mid-term entrants.
- *New School Website.
- *Further development of consistent use of Makaton - teacher communication fans with key survival vocabulary.
- *Parents' evening in the autumn term, and two parents' days in spring and summer terms to support attendance due to working/family commitments.
- *Availability of staff who speak Punjabi, Urdu, Polish, Hindi, Mirpuri, Italian, French and Hungarian.
- *Outdoor Plasma Parent/Carer information screen installed.
- *Increased use of texting service to inform parents/carers of key events/cancellation of meetings/clubs
- *Regular promotion of school Website as a source of information.
- ***Ongoing monitoring/improvements to accessibility of letters home - visual cues, key information highlighted, limit amount of text, as requested by parents.**
- ***One Stop Shop and Stay and Play Little Learners sessions sited on school premises, in addition to range of parent short courses, in response to Parent Equality questionnaires.**
- ***'Basic English' class available to parents/carers.**

Part C 2017 - 2020 (2018-2019)

<u>Objectives</u>	<u>Priority rating</u>	<u>Action/By whom</u>	<u>Outcomes</u>	<u>Timeframe</u>
To improve the delivery of information - communication access for all service users, particularly parents/carers.	M	Further improvements to school website, including video clips of Numeracy, EYFS Phonics teaching to offer further support/ideas to parents/carers (SLT/ICT lead).	Improved access and increased participation to education and services for all users, particularly parents/carers	Autumn 2018 and ongoing
	M	To continue to source access to translator services, including Bulgarian and Arabic, in response to staff requests. (SLT).		Summer 2018 and ongoing <i>Kirklees Community Languages</i>
	H	To offer more parent and child activities in school, in response to Parent Equality		Summer 2018 and ongoing

	H	<p>Questionnaires(SLT/Learning Mentor) 'Letters and Sounds', 'Grow' project, 'Jigsaw Families' Healthy Cooking</p> <p>To make more use of the school website calendar, texting service and timely letters to ensure parents have as much notice as possible to enable attendance at activities, in response to Parent Equality Questionnaires. (SLT/ICT lead/Admin team)</p>		Summer 2018 and ongoing
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