



Birkby Infant and Nursery School
Blacker Road – Birkby – Huddersfield – HD1 5HQ
Tel – 01484 223969



29th April 2015

Dear Parents/Carers,

We are sorry but due to the number of people requesting early departure from school for their children, we politely request that school is given at least 24 hours' notice for medical/dental appointments. Please provide evidence of their appointment either by card, letter or text message.

Could we remind parents to try make appointments outside school hours where possible. Please note children should not be leaving school early for any other reason.

Yours sincerely

Mrs D Wilson
Head Teacher



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