



At Birkby Infant & Nursery School we expect children to attend school every day, if they are fit and healthy to do so.

Children who attend school every day are more likely to do well in the future, develop their confidence and make strong friendships.

What is good attendance?

Anything less than 100% means your child is missing out on their education e.g. 90% attendance is the same as missing 1/2 a day each week, or one whole month a year off school.

Punctuality is also very important.

Learning begins at 8.45am.

Doors open at 8.35am.



There is now more pressure from the Government on schools to ensure the regular attendance of children in their school.

There is a legal requirement for schools to set targets for improving school attendance.

The Attendance Target at Birkby Infant & Nursery School is **96%**.

PROMOTING GOOD ATTENDANCE and helping to create a pattern of regular attendance is everybody's responsibility:-

- Parents
- Head teacher
- Teachers
- Attendance Officers

Birkby Infant & Nursery School

Blacker Road, Birkby, Huddersfield HD1 5HQ
Tel: 01484 223969

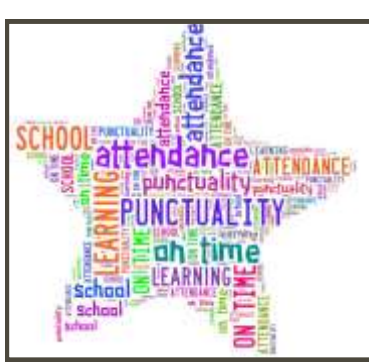
NORTH
HUDDERSFIELD LEARNING
COMMUNITY

ATTENDANCE POLICY

- A SUMMARY

Birkby Infant
& Nursery School





Parents — What can I do to support my child's attendance?

If your child is unable to attend school you must telephone: - 01484 223969.

Keep any absence to a minimum.

Arrive on time. The school doors open at 8.35am and teaching begins at 8.45am.

Encourage a healthy diet and an early bedtime routine — 7 or 8pm at the latest on school nights.

Talk about school/nursery.

Make sure they are up early enough to enjoy a healthy breakfast.

Put out their uniform, shoes and reading bag the night before, glasses too if they wear them.

Avoid taking children out of school during term time.

Types of Absence

Every ½ day absence is coded by the school as either AUTHORISED or UNAUTHORISED. It is parents/carers responsibility to inform school before 9.15am that their child will be absent and the reason for the absence. School will make the decision whether to authorise or unauthorise any reported absence due to illness.

Unauthorized absences are those which the school does not consider reasonable. This type of absence can lead to the involvement of the Attendance and Pupil Support Service.

Absences will only be authorised where a good reason is provided such as genuine illness or family emergencies.

Absence for religious observance, as advised by the DfE, will be authorised.

Persistent Absenteeism (PA)

A child becomes a PA when they drop to 90% attendance for whatever reason. Absence at this level causes considerable damage and **disruption to children's educational attainment. Where a child's attendance is** nearing 90% the school will work closely with parents/carers to determine reasons for this and agree strategies for improvement.

All PA pupils are monitored in school and discussed routinely with the Local Authority Attendance & Pupil Support Officer.

School will :-

Continually monitor whole school attendance and **report to the school's governing body.**

Report any attendance or punctuality concerns to individual parents/carers, and offer support to ensure improvement.

Report attendance facts and DfE expectations on the school website.

Celebrate and reward good attendance.

Work together with parents/carers, pupils, staff, and Attendance Officers to raise attendance levels across the school.

School will make the decision whether to authorise or unauthorise any reported absence due to illness.

School will request medical evidence if absence extends beyond 5 days, becomes sporadic or excessive.

School will request a Penalty Notice for all Leave of Absence taken in Term Time.

Contact Us

Mrs Diana Wilson

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